

Quality Enhancement Grant Scheme

Progress Report

Project No. : 119/04/2011/08

Reporting Period : From March, 2012 (month/year) to August, 2012 (month/year)

Part A

Project Title : Language Enrichment Project for Proficiency and Motivation

Name of Grantee : HKCT Group Limited

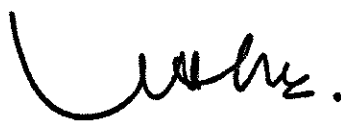
Project Period : From September, 2011 (month/year) to August, 2013 (month/year)

Part B

Please use separate A4-size sheets to report the progress with regard to the following aspects:

1. Types and brief descriptions of Project activities held/completed during the reporting period (*the information may be presented in the form of a table*).
2. The dates, time, venues and number of participants / beneficiaries of Project activities held, and resources (e.g. equipment, manpower) used for the implementation of Project activities.
3. Project milestone(s) and deliverables attained at the end of the reporting period and evidence showing the attainment of milestones and deliverables.
4. The percentage, in terms of key tasks, of the Project completed at the end of each reporting period.
5. Project variation*, if any, during the reporting period, together with details and justifications

Signature:



Organisation
Chop:



Name of
Authorised
Person:

CHAN Cheuk Hay

Name of
Grantee
Organisation:

HKCT Group Limited

Position of
Authorised
Person:

Director / President and
Principal

Date:

25 August, 2012

* A separate written application should be submitted to the Grantor for prior written approval.

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1. Project activities held/completed during the reporting period

Dates, time and venues	Brief descriptions of activities and resources used for implementing the Project *	Number and types of participants (if applicable)
March to August, 2012	<p><u>Broader P activities and services in place</u></p> <p>Social chat sessions in English, Putonghua, Japanese and Korean were held every week. During each 35-minute (for Japanese and Korean) or 45-minute session (for English and Putonghua), students can join and practise their target language with the native speaker (Annex 1 – Timetable of Social chat sessions & Annex 2 – Pictures of social chat sessions). As at 31 August, there have been 84 sessions with 336 students participated.</p> <p>Two language immersion events were held within the reporting period to raise students' interest and awareness in foreign languages and cultures in the first six months of the Project (Annex 3 – Details of the language immersion events and Annex 4 - Pictures of the language immersion events):</p> <ol style="list-style-type: none"> 1. Language Immersion Day 2. Writing for the media 	<p>336 students</p> <p>64 students</p>
March to August, 2012	<p><u>Brighter P activities and services in place</u></p> <p>Brighter P workshops for IELTS and PSC training commenced in November 2011 as reported in the first progress report.</p> <p>For IELTS training, the pre-test, core and elective training modules all finished by the end of May, 2012. Twenty-eight students in total sat for the real IELTS test between April and June.</p> <p>Above 96% of the students' band scores were upgraded compared with the pre-test, with 61% increased at least a band and another 36% raised half band.</p> <p>All PSC training workshops ended in late July and nine students in total sat for the real PSC in late August. Their test results are expected by late October and analysed in the next Progress Report.</p> <p>Within the reporting period (i.e., from March to August) 350 hours of training workshops and tutorials have been organized (Annex</p>	<p>28 Students</p> <p>9 Students</p>

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Dates, time and venues	Brief descriptions of activities and resources used for implementing the Project *	Number and types of participants (if applicable)
	5 – Sample of Brighter P Training workshop schedule).	
August, 2012	<p><u>Year-end project evaluation</u></p> <p>All 28 students participated in IELTS training have filled out the programme-end evaluation (Annex 6 - Brighter P IELTS training 2011-12 Evaluation)</p> <p>Comments and suggestions from students were encouraging and constructive. In general, participants enjoyed the Programme because of the test fee reimbursement and free training. The area that participants graded relatively low is the venue as they requested more choices of class venue apart from CWB campus.</p> <p>An overall grade 4.5 out of 5 was recorded for the content, pace and way of teaching of each particular module that they have joined in the Programme. Positive comments like ‘professional teachers’ and ‘very good programme’ were received (Annex 7 – Brighter P (IELTS training) evaluation results).</p> <p>As PSC training has ended in late July and its evaluation is being collected and organized, evaluation results and summary will be accomplished between September and October as stated in the implementation schedule and reported in the next Progress Report.</p>	<p>28</p> <p>9</p>
<p>* Evidence showing the attainment of milestones scheduled for completion during the reporting period should be attached (e.g. photos, learning materials, webpage screens, promotion leaflets / posters, relevant reports, etc.).</p>		

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2. The percentage, in terms of key tasks, of the project completed at the end of the reporting period

Milestones scheduled for completion during the reporting period **	% attained	Remarks
Provision of programmes activities and services	100%	Programme activities and services (including Broader P language activities and Brighter P language training) scheduled to be provided in the reporting period have all been completed as at August.
Conducting pre-test, post-test and workshops/tutorials	100%	Every registrant of Brighter P has taken a pre-test for IELTS and / or PSC. Workshops / tutorials have been carried on after the previous reporting period. As at 31 August 2012, all thirty-seven registrants have sat for the post-test (i.e., IELTS and / or PSC).
Conducting year-end project evaluation through focus group interviews or questionnaires	100%	Project plan, teaching material and activities have been evaluated by programme-end evaluation questionnaires. The project plan for the school year ahead will be revised based on the students' feedback and comments on the Project.
Overall Project	50%	
** Please seek prior approval from the QEGS Secretariat if the project milestones cannot be completed at the end of the reporting period.		

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3. Project variation (a separate written application should be submitted to the QEGS Secretariat for prior written approval.)

Descriptions of variations (e.g. change of the project scope or duration, deferral of completion date, relocation of an amount exceeding 10% between items of expenditure in the budget)	Date of approval sought from QEGS Secretariat
N/A	N/A

4. Financial position as at the end date of the reporting period

Expenditure items	Approved budget (a)	Committed or actual expenditure (b)	Balance [(a)-(b)]
a. Manpower	HK\$1,479,000.00	HK\$672,177.25	HK\$806,822.75
b. Equipment / facilities	n/a	n/a	n/a
c. Services	n/a	n/a	n/a
d. General expenses	HK\$322,000.00	HK\$187,840.79	HK\$134,159.21
e. Others	HK\$131,000.00	HK\$52,550.00	HK\$78,450.00
Total	HK\$1,932,000.00	HK\$912,568.04	HK\$1,019,431.96
<i>Project Income (if any)</i>			<i>n/a</i>
Total Balance			HK\$1,019,431.96