

Quality Enhancement Grant Scheme

Progress Report	Project No.
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Reporting Period: From April 2012 month/year) to September 2012 (month/year)

Part A

Project Title : China and Globalization: Liberal Studies Development and Support

Name of Grantee : Hong Kong Shue Yan University

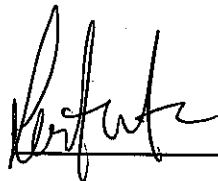
Project Period : From October 2011 (month/year) to September 2013 (month/year)

Part B

Please use separate A4-size sheets to report the progress with regard to the following aspects:

1. Types and brief description of Project activities held/completed during the reporting period (*the information may be presented in the form of a table*).
2. The dates, time, venues and number of participants / beneficiaries of Project activities held, and resources (e.g. equipment, manpower) used for the implementation of Project activities.
3. Project milestone(s) and deliverables attained at the end of the reporting period and evidence showing the attainment of milestones and deliverables.
4. The percentage, in terms of keys tasks, of the Project completed at the end of each reporting period.
5. Project variation*, if any, during the reporting period, together with details and justifications.

Signature: _____



Organization Chop: _____



Name of Authorized Person: Dr. Law Yuk Fun

Name of Grantee Hong Kong
Organization: Shue Yan University

Position of Authorizes Person-in-charge of
Person: the Project

Date: 31 October 2012

* A separate written application should be submitted to the Grant for prior written approval.

Quality Enhancement Grant Scheme (QEGS)

China and Globalization:

Liberal Studies Development and Support

2nd Progress Report

(1 April 2012 - 30 September 2012)

Project in-charge: Dr. Law Yuk Fun
Project Contact Person: Dr. Au Chi Kin
Team members: Mr. Cheung Hol Yin, Calvin (Project Officer)
Mr. Lam Ho Yin (Project Assistant)

1. Introduction

This two-year Quality Enhancement Grant Scheme Project, titled "China and Globalization: Liberal Studies Teaching Development and Support," aims at promoting student understanding of China's place in the irresistible trend of globalization by providing teaching and learning support for territory-wide post-secondary institutions and universities.

This progress report summarizes the implementation of the project between 1 April 2012 and 30 September 2012. Evidence for the achievement of each the major milestones, required by the Terms of Agreement, is provided for verification. At the end of this report, there is an assessment of the completion rate for each of the scheduled key tasks, measured in terms of percentages.

2. Project activities held/completed during the reporting period:

Date, time and venue	Brief description of the activities held and resources employed	Number and type of participants (if applicable)
16-18 Apr. 2012	Questionnaire at HKSYU for investigating staff/student interest in Exploratory Course	Project Team members
20 Apr. 2012 10:30 - 13:00 LSH 419, HKSYU	1 st meeting discussing the organization and contents of Exploratory Course and Trial of Teaching	Project in-charge, project contact person and Project Team members
23-27 Apr. 2012	Promotion Period for 1 st visit to Ngong Shuen Chau Barracks on 3 May 2012	Project Team members
3 May 2012 10:00 - 13:00	1 st visit activity at Ngong Shuen Chau Barracks (Appendix 1)	Project in-charge, Project Team members and 40 participants (Students & Guests)
11 May 2012 10:30 - 13:00 LSH 419, HKSYU	2 nd meeting discussing the organization and contents of Exploratory Course and Trial of Teaching	Project in-charge, project contact person and Project Team members

15 June 2012	Exploratory Course developers and tutors	
22 June 2012 10:00 – 17:30 Room 306, HKSYU	1 st recruitment exercise of Exploratory Course developers and tutors (Appendix 2)	Project in-charge, project contact person and Head of History Department
27 June – 7 July 2012	2 nd round recruitment of Exploratory Course developers and tutors	Project Team members
12 July 2012 10:00 – 13:00 Room 306, HKSYU	2 nd recruitment exercise of Exploratory Course developers and tutors (Appendix 3)	Project in-charge, project contact person and Associate Head of History Department
19 July 2012 17:00 – 19:00 Room 205, HKSYU	1 st seminar on “Globalization and China: Teaching-sharing in HK Tertiary Institutes” (Appendix 4)	Project in-charge, Project Team members and 15 participants
8 Aug. 2012 15:00-16:00 Liaison Office	Meeting with Director of Department of Youth Affairs, Liaison Office of the Central People’s Government in The HKSAR (Appendix 5)	Project in-charge and Project Team members
30 Aug. 2012	Deadline of submission of Exploratory Course materials from Course Developers	Project Team members and Course Developers
4 Sept. 2012 14:30 – 15:30 Room 306, HKSYU	1 st meeting with HKSYU History Department colleagues for organizing Exploratory Course and Trial of Teaching	Project Team members and History Department colleagues
20 Sept. 2012 14:30 – 15:30 Room 306, HKSYU	2 nd meeting with HKSYU History Department colleagues for organizing Exploratory Course and Trial of Teaching	Project Team members and History Department colleagues

2.1 Liberal Studies Development and Support Centre:

The routine tasks of the centre and tasks completed between 1 April 2012 and 31 October 2012 as follows:

	Routine tasks of the centre	Remarks
1.	Recruiting Exploratory Course developers and tutors	Finished
2.	Organizing the Second Public Talk: "Globalization and China's Economy, Environment and Resources"	Continuing
3.	Operating the project website, preparing the news analysis, student test banks, etc.	Continuing
4.	Inviting other institutes participating in the project (2 nd round invitation started in October 2012)	Continuing
5.	Keeping the connection with all non-UG-funded post-secondary institutes in HK and other departments in HKSYU	Continuing
6.	Collecting and purchasing resources for the project, e.g. news, reports, reference books, etc.	Continuing
7.	Organizing the outings /visits	Continuing
8.	Organizing the seminars	Continuing
9.	Editing and preparing the materials for the teaching package and Trial of Teaching	Continuing
10.	Evaluation of feedbacks from users of the project website	Continuing

2.2 Project Website

The project website is the chief instrument to serve the local community and it has started operation at the URL <http://www.globalizationandchina.net>.

Students must register with the website to access the latest news of the project. This enables students to enrich their knowledge about the interplay of China and Globalization. To date, the website has recorded 11,700 visitors since its formal launching on 31 March 2012.

The average of visiting rate of the website is 65 log-ins/day The project team is planning a welcoming promotion to boost the publicity and student registration of the website.

2 Exploratory Course and Trial of Teaching

Exploratory Course, renamed from the term “Remedial Course” used in the proposal, aims at encouraging students to explore China’s place and role in the irresistible trend of globalization, with a view of preparing them for the future.

During the reporting period, the project team recruited 7 Course Developers to write the course materials for Exploratory Course. Each of these Course Developers was required to develop the materials according to his/her specialized areas, ranging from politics, economic development, natural resources and sustainable development, and culture, under the supervision of the Project Team. All materials were collected before the deadline and edited along the lines suggested by the Project Team. The Project Team is currently editing and finalizing the course materials into the teaching package.

During this period, the Project Team organized and scheduled a total of 14 classes of Exploratory Course for the ongoing semester from Sept. to Dec. 2012 in the co-operating institutes, 4 classes in 3 different institutes outside Hong Kong Shue Yan University (2 classes in PolyU – HKCC West Kowloon Campus, 1 class in HKUSPACE Kowloon Bay Campus, and 1 class in Tsing Yi IVE). Moreover, the Project Team organized 10 classes in Hong Kong Shue Yan University. Among these classes, 7 classes were linked up with the regular courses of Department of History for non-history major students and 3 classes scheduled outside the regular schedule for all interested students of Hong Kong Shue Yan University. The total students served are about 440. At the same time, a total of 12 sessions of Trial of Teaching were conducted and scheduled in Hong Kong Shue Yan University. (1 completed in October and 11 to be conducted in November and December 2012).

To promote Exploratory Course, students with attendance rate at or more than 75% will be awarded “Certificate of Attendance.”

3. The completion rate, in terms of percentages, for each key task of the project at the end of the reporting period is as follows:

Milestones scheduled for completion during the reporting period	% attained	Remarks
Hosting of the Second Public Talk: "Globalization and China's Economy, Environment and Resources"	100%	Appendix 6
Organization of seminar and outings/visits	100%	N/A

- 3 Project variation (prior written approval from the QEGS Secretariat sought by separate application)

Description of variations (e.g. change of the project scope or duration, deferral of completion date, relocation of an amount exceeding 10% between items of expenditure in the budget)	Date of approval by the QEGS Secretariat
NIL	NIL

- 4 Financial position as at the end date of the reporting period:

Expenditure items	Approved budget (a) (HK\$)	Committed or actual expenditure (b) (HK\$)	Balance [(a) - (b)] (HK\$)
a. Manpower	1,314,600	350,214.5	964,385.5
b. Equipment / Facilities	50,000	44,395	5,605
c. Services	80,000	80,000	0
d. General expenses	280,320	38,060.58	242,259.42
e. Others	64,080	N/A	64,080
	1,789,000	512,670.08	1,276,329.92
Project Income (if any)			N/A
Total Balance			1,276,329.92