

Quality Enhancement Grant Scheme

Progress Report

Project No. :

Reporting Period : From January 2012 (month/year) to June 2012 (month/year)

Part A

Project Title : **Quality Teaching and Learning in the sub-degree programmes via Outcome-based Education**

Name of Grantee **The Community College at Lingnan University**

Project Period : From January 2012 (month/year) to December 2014 (month/year)

Part B

Please use separate A4-size sheets to report the progress with regard to the following aspects:

1. Types and brief descriptions of Project activities held/completed during the reporting period (the information may be presented in the form of a table).
2. The dates, time, venues and number of participants / beneficiaries of Project activities held, and resources (e.g. equipment, manpower) used for the implementation of Project activities.
3. Project milestone(s) and deliverables attained at the end of the reporting period and evidence showing the attainment of milestones and deliverables.
4. The percentage, in terms of key tasks, of the Project completed at the end of each reporting period.
5. Project variation*, if any, during the reporting period, together with details and justifications

Signature: Edward Fung

Organisation
Chop:



Name of Authorised
Person: Dr. Edward FUNG

Name of Grantee
Organisation: The Community College at
Lingnan University

Position of Authorized
Person: Dean of the Community
College and Further
Education

Date: 30 July 2012

* A separate written application should be submitted to the Grantor for prior written approval.

1. Project activities held/completed during the reporting period

Dates, time and venues	Brief descriptions of activities and resources used for implementing the Project *	Number and types of participants (if applicable)
15 May 2012 The Community College at Lingnan University	<ul style="list-style-type: none"> ● The Assistant Project Officer delivered a PowerPoint presentation on the latest trend of OBA to Programme Heads of the CCLU 	<ul style="list-style-type: none"> ● College Lecturers ● OBA Coordinators ● Programme Heads
1 June 2012 The Community College at Lingnan University	<ul style="list-style-type: none"> ● A public website (https://sites.google.com/a/cclife.hk/qegs-oba-project) was designed and officially published on 1 June 2012 	<ul style="list-style-type: none"> ● N/A
2 June 2012 The Community College at Lingnan University	<ul style="list-style-type: none"> ● The parallel workshop "The Art of Curriculum Design and Course Planning" was scheduled in the Staff Development Day ● In addition to being part of the college's staff development plan, the session also served as a basis for the initial study in Phase 1 of the project 	<ul style="list-style-type: none"> ● Teaching staff
5 June 2012 Lingnan University	<ul style="list-style-type: none"> ● The Team attended the OBA Sharing Workshop held by Lingnan University ● In this workshop, the Faculty OBA Coordinator and two Departmental Coordinators/Fellows from each faculty reported on their work progress of OBA, shared good practices and informed the attendees of the future development in OBA implementation. 	<ul style="list-style-type: none"> ● The Faculty OBA Coordinator ● Two Departmental Coordinators/Fellows from each faculty
8 June 2012 The Community College, The Polytechnic	<ul style="list-style-type: none"> ● The Team, along with some of the Programme Heads, Subject Coordinators and QA team members of the College, attended the symposium "An Outcome-based Approach to Sub-degree Curriculum Development" 	<ul style="list-style-type: none"> ● Team members ● Programme Heads ● Subject

University of Hong Kong	<ul style="list-style-type: none"> The symposium provided insights on a range of key OBE issues: the integration of constructive alignment, programme learning outcomes assessment, common descriptors of qualitative framework, implementation issues such as programme assessments and staff development 	Coordinators <ul style="list-style-type: none"> QA team members
25 June 2012 Lingnan University	<ul style="list-style-type: none"> The Team attended a Discussion Forum on the Development of the Programme Outcome Management System (PCOMS), which was organized by the Department of Computing and Decision Sciences (CDS) at Lingnan University The PCOMS was an OBA system designed to facilitate course instructors and administrators to participate in the process of outcome-based assessment at the University Proper. 	<ul style="list-style-type: none"> Team members

* Evidence showing the attainment of milestones scheduled for completion during the reporting period should be attached (e.g. photos, learning materials, webpage screens, promotion leaflets / posters, relevant reports, etc.).

2. The percentage, in terms of key tasks, of the project completed at the end of the reporting period

Milestones scheduled for completion during the reporting period **	% attained	Remarks
<ul style="list-style-type: none"> Milestone 1: Formation of an educational research group and focus groups 	100%	N/A
<ul style="list-style-type: none"> Milestone 2: Design and Publish a Public Website on outcome-based education 	100%	
<ul style="list-style-type: none"> Milestone 3: Planning for the Comprehensive Study (to be completed by the end of Phase 2) 	100%	
Overall Project	12.5%	N/A

** Please seek prior approval from the QEGS Secretariat if the project milestones cannot be completed at the end of the reporting period.

3. Project variation (a separate written application should be submitted to the QEGS Secretariat for prior written approval.)

Descriptions of variations (e.g. change of the project scope or duration, deferral of completion date, relocation of an amount exceeding 10% between items of expenditure in the budget)	Date of approval sought from QEGS Secretariat
Nil	

4. Financial position as at the end date of the reporting period

Expenditure items	Approved budget (a)	Committed or actual expenditure (b)	Balance [(a)-(b)]
a. Manpower	1,510,860.00	30,816.22	1,480,043.78
b. Equipment / facilities	40,000.00	8,766.00	31,234.00
c. Services	40,000.00	-	40,000.00
d. General expenses	11,000.00	-	11,000.00
e. Others	145,140.00	-	145,140.00
Total	1,747,000.00	39,582.22	1,707,417.78
Project Income (if any)			0
Total Balance			1,707,417.78