

Quality Enhancement Grant Scheme

Progress Report

Project No. : 02/QEGS/2011

Reporting Period : From January 2012 (month/year) to June 2012 (month/year)

Part A

Project Title : Online Advising Support and Interactive Study System 2.0

Name of Grantee : Caritas Institute of Higher Education

Project Period : From January 2012 (month/year) to December 2013 (month/year)

Part B

Please use separate A4-size sheets to report the progress with regard to the following aspects:

1. Types and brief descriptions of Project activities held/completed during the reporting period (*the information may be presented in the form of a table*).
2. The dates, time, venues and number of participants / beneficiaries of Project activities held, and resources (e.g. equipment, manpower) used for the implementation of Project activities.
3. Project milestone(s) and deliverables attained at the end of the reporting period and evidence showing the attainment of milestones and deliverables.
4. The percentage, in terms of key tasks, of the Project completed at the end of each reporting period.
5. Project variation*, if any, during the reporting period, together with details and justifications

Signature: _____



Organization Chop: _____



Name of Authorized Person: Reggie KWAN

Name of Grantee Caritas Institute of
Organization: Higher Education

Position of Authorized

Person: Professor and President

Date: 24 August 2012

* A separate written application should be submitted to the Grantor for prior written approval.

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1. Project activities held/completed during the reporting period

Dates, time and venues	Brief descriptions of activities and resources used for implementing the Project *	Number and types of participants (if applicable)
January – June 2012	<p><i>Acquisition of equipment</i></p> <p>The acquisition of equipment was started in January 2012, and most of the hardware and software will be delivered to us by end of September 2012.</p>	
January – June 2012	<p><i>Building an expert system</i></p> <p>The expert system also assists students to choose a suitable level of self-access learning materials based on their assessment performance. <i>Appendix 1</i> shows the structure of the expert system. The “user interface” is for students to get access to the system. The “e-Assessment system” has been built to help assign appropriate questions for students’ own practice. Based on students’ performance on a particular question, the system automatically generates the next question which is of an appropriate level of difficulty. A more difficult question will appear if the student answers the previous question correctly whereas an easier question will be assigned to the student if he or she answers the previous question incorrectly. The “decision module” handles information obtained from the e-assessment system. Upon completion of an assessment, the result will be passed to the “knowledge base” and “learning resource” components so that suitable learning materials can be recommended to the student. The “learning resource” component stores learning materials for students to download. These learning materials will be categorised according to the level of difficulty and the various aspects in language. The “knowledge base” stores students’ learning history and parameters of the learning materials.</p>	
January – June 2012	<p><i>Building a learning data-space</i></p> <p>A learning data-space has been developed in Moodle. This learning data-space is for students to access and share language learning exercises which are suitable for their self-study purpose. Individual student can upload or download learning materials by entering the “data-space” page in Moodle. Self-access Putonghua, Japanese and Chinese exercises have been uploaded onto the system. A wide range of English learning materials regarding grammar, vocabulary and collocation are also added to the</p>	

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Dates, time and venues	Brief descriptions of activities and resources used for implementing the Project *	Number and types of participants (if applicable)
	<p>data-space. <i>Appendix 2</i> demonstrates the screenshots for uploading and downloading the abovementioned exercises.</p>	
<p>January – June 2012</p>	<p><i>Create an e-writing platform</i></p> <p>An online writing platform has been established for students to share their life experiences and their viewpoints on various issues. Because of the increased popularity of blogging all over the world, WordPress, an existing blog hosting platform, has been selected for the Institute’s purpose. Students are encouraged to write as many blog entries and comments as they wish in order to improve their English writing. Eight pre-set categories, including Bits of Life, Book Recommendation, Creative Writing, Film Review, Food Review, Photo Description, Sharing of News Articles and Travelogue, have been created as writing themes in the group blog. <i>Appendix 3</i> shows the outlook of CIHE’s writing platform.</p> <p>Links to selected online referencing tools such as dictionary are provided to students in case they have language problems while writing a blog entry. <i>Appendix 4</i> shows the site directory to such references.</p> <p>Members of the group have an individual blog page in which they have autonomy in customising the outlook. <i>Appendix 5</i> demonstrates the site directory to group members’ individual blog page and students’ blog page.</p>	
<p>January – June 2012</p>	<p><i>Building Mobile Apps</i></p> <p>For students’ access to the learning system via their smart phones, mobile apps for iOS and Android are being developed. The apps are designed for students to download OASISS learning materials including lecturers’ PowerPoint presentations, video archive of seminars, and animated short films which introduce practical oral skills and interesting cultural facts. Part of these materials is ready and some more will be collected in the following stages. <i>Appendix 6</i> shows a computer version of the OASISS learning materials. The required hardware for developing the mobile apps is ready. The Institute has also applied for iOS Developer University Program and iOS Developer Program accounts as well as a publisher account for the Android Platform.</p>	

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Dates, time and venues	Brief descriptions of activities and resources used for implementing the Project *	Number and types of participants (if applicable)
January – June 2012	<p><i>Building pre-enrolment guide</i></p> <p>A pre-enrolment guide which suggests suitable study programs for prospective students based on their learning needs and interests is being developed. With different individual their academic backgrounds and/or working experiences, users of this pre-enrolment guide will be invited to fill in an online questionnaire before receiving a list of recommended programmes of both CIHE and CBCC in a personalised manner. The prototype system has been created and the beta version will be ready for testing by September 2012.</p> <p>Once the use inputs a few essential personal data, the system will recommend the most appropriate programme for consideration. These personal data include public examination results, post-secondary qualifications, working experiences and age, etc. <i>Appendix 7</i> shows sample questions in the system. <i>Appendix 8</i> is the screenshot for the analysis of the recommended programmes in the pre-enrolment guide.</p>	
<p>* Evidence showing the attainment of milestones scheduled for completion during the reporting period should be attached (e.g. photos, learning materials, webpage screens, promotion leaflets / posters, relevant reports, etc.).</p>		

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2. The percentage, in terms of key tasks, of the project completed at the end of the reporting period

Milestones scheduled for completion during the reporting period **	% attained	Remarks
◆ Acquisition of hardware and software	100%	
◆ Building an expert system	100%	The expert system behind the e-assessment regarding the assignment of appropriate questions has been developed. It is expected that the feature in relation to the recommendation of suitable learning materials will be ready in the next stage.
◆ Building a learning data-space	100%	The beta version of the system is ready for testing. A repository of learning materials in Chinese, Japanese and Putonghua has been developed between January and June 2012. Additional learning materials relating to English Grammar, vocabulary and collocation have also been added to the data-space.
◆ Create an e-writing platform	100%	The prototype of the online platform has been developed. Students from different departments will be invited to use the writing platform in the coming academic year.
◆ Development of mobile apps	100%	Accounts for developing mobile apps in iOS and Android have been applied for.
◆ Develop the pre-enrolment guide	100%	The prototype of pre-enrolment guide is built to let the potential students to find out what programmes are suitable for them to take according to their academic background and/or working experience.
Overall Project	25%	
** Please seek prior approval from the QEGS Secretariat if the project milestones cannot be completed at the end of the reporting period.		

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3. Project variation (a separate written application should be submitted to the QEGS Secretariat for prior written approval.)

Descriptions of variations (e.g. change of the project scope or duration, deferral of completion date, relocation of an amount exceeding 10% between items of expenditure in the budget)	Date of approval sought from QEGS Secretariat
Nil	

4. Financial position as at the end date of the reporting period

Expenditure items	Approved budget (a)	Committed or actual expenditure (b)	Balance [(a)-(b)]
a. Manpower	936,000	65,055	870,945
b. Equipment / facilities	373,600	232,123	141,477
c. Services	250,000	0	250,000
d. General expenses	27,400	0	27,400
e. Others	8,000	0	8,000
Total	1,595,000	297,178	1,297,822
<i>Project Income (if any)</i>			<i>0</i>
<i>Total Balance</i>			<i>1,297,822</i>