

Quality Enhancement Grant Scheme

Progress Report

Project No. : 23/QEGS/09-10

Reporting Period : From March 2012 (month/year) to August 2012 (month/year)

Part A

Project Title : Scheme for Enhancing Holistic Development among Post-secondary Students


Name of Grantee : Hong Kong Community College

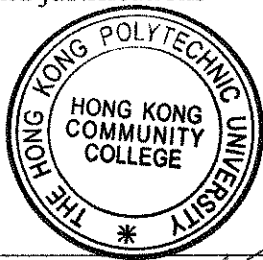
Project Period : From September 2010 (month/year) to August 2013 (month/year)

Part B

Please use separate A4-size sheets to report the progress with regard to the following aspects:

1. Types and brief descriptions of Project activities held/completed during the reporting period (*the information may be presented in the form of a table*).
2. The dates, time, venues and number of participants / beneficiaries of Project activities held, and resources (e.g. equipment, manpower) used for the implementation of Project activities.
3. Project milestone(s) and deliverables attained at the end of the reporting period and evidence showing the attainment of milestones and deliverables.
4. The percentage, in terms of key tasks, of the Project completed at the end of each reporting period.
5. Project variation*, if any, during the reporting period, together with details and justifications

Signature: 

Organization Chop: 

Name of Authorized Person: Dr. Simon Leung

Name of Grantee

Organization: PolyU HKCC

Position of Authorized

Person: Director

Date: 5 October 2012

* A separate written application should be submitted to the Grantor for prior written approval.

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Progress report on QEGS Project – Scheme for Enhancing Holistic Development among Post-secondary Students

Project Code: 23/QEGS/09-10

The captioned QEGS project has completed Phase IV (from March 2012 to August 2012). This report summarises the project activities completed and the milestones and deliverables attained as of 31 August 2012.

1. Project activities held/completed during the reporting period

Dates, time and venues	Brief descriptions of activities and resources used for implementing the Project *	Number and types of participants (if applicable)
March 2012 – September 2012	<p>(1) Online application of psychometric assessment tools</p> <p>Five tests were placed on the student counselling services website for students to undertake psychometric assessments to help them understand their personality, strengths and weaknesses. Between March and the end of September, 163 attempts of the tests were completed. The cumulative number of attempts since the commencement of the project is 1,082.</p>	163
September 2011- May 2012	<p>(2) Guided planning for holistic development programme</p> <p>Project SUCCESS aims to provide a platform which assists the students in planning and recording their progress and self-reflection on personal growth throughout their year-long participation in activities. The total enrolment number for Project SUCCESS 2011 cohort was 576. The participants took part in a wide range of co-curricular activities to achieve the milestone.</p>	576
October 2011- August 2012	<p>The Facebook group for 2011-12 maintained 136 members by the end of the academic year. The Facebook group acted as a major platform to communicate with participants, including updating latest information, promoting activities and answering enquiries. Bulletins were also distributed to students via email in each semester to provide new information about the project.</p>	136
August 2012 - September 2012	<p>The new year-round recruitment of Project SUCCESS 2012-13 began in August. A Facebook group for this cohort will be launched in September.</p>	

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<p>January 2012 – August 2012</p>	<p>(3) An array of learning enrichment co-curricular activities</p> <p>Complementary Courses (funded by QEGS for HKCC students)</p> <p>Each complementary course has a quota of 28. 99 students participated in 4 courses with an average of 24.8 students per course.</p> <table border="1" data-bbox="336 483 1161 891"> <thead> <tr> <th><i>Programme Code and Programme Title (Learning Area)</i></th> </tr> </thead> <tbody> <tr> <td><i>CS11102–Understanding your Investment Market (Business & Management)</i></td> </tr> <tr> <td><i>CS11205– Elementary Henna (Art and Culture)</i></td> </tr> <tr> <td><i>CS11209–Dream Interpretation and Basic Psychotherapy (Personal Development)</i></td> </tr> <tr> <td><i>CS11215–Basic German Language and Culture I (Foreign Languages & Culture)</i></td> </tr> </tbody> </table> <p>In response to the student enrollment number and patterns in the complementary courses in previous years, the number of the courses opened in semester two was fewer than semester one.</p> <p>**Leadership training</p> <p>A series of leadership training activities was organised including the “Leadership Development for Potential Leaders” programme (Ldpl) and “Community Service Leader Programme” (CSL) throughout the academic year. It will continue to be offered in the 2012-13 academic year.</p> <p>**Talks and workshops</p> <p>Talks and workshops related to career and personal development were completed during the academic year.</p> <p>(**No funding provided in QEGS Project)</p>	<i>Programme Code and Programme Title (Learning Area)</i>	<i>CS11102–Understanding your Investment Market (Business & Management)</i>	<i>CS11205– Elementary Henna (Art and Culture)</i>	<i>CS11209–Dream Interpretation and Basic Psychotherapy (Personal Development)</i>	<i>CS11215–Basic German Language and Culture I (Foreign Languages & Culture)</i>	<p>99</p>
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<i>CS11215–Basic German Language and Culture I (Foreign Languages & Culture)</i>							
<p>October 2011 – August 2012</p> <p>September 2012-ongoing</p>	<p>(4) Training for Student Development Coaches</p> <p>Seven coaches completed their duties for “Project SUCESS 2011-12” and will be awarded to acknowledge their contribution to the project.</p> <p>A group of student development coaches, who were well-performed participants in “Project SUCESS 2011-12”, will be recruited to provide guidance on “Project SUCESS 2012-13”. A training session for coaches will be held in late September, and meetings will be held regularly throughout the</p>	<p>7</p> <p>10</p>					

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<p>May 2012 – July 2012</p>	<p>year to consolidate the effect of their input.</p> <p>The findings of the effectiveness of student development coaches on “Project SUCCESS 2011-12” and the Facebook group for the project were compiled into a report.</p>										
<p>March 2012 – August 2012</p>	<p>(5) Personal portfolios on students’ other learning experiences</p> <p>During their participation in Project SUCCESS and a wide range of co-curricular activities, the students were provided with passports to systematically record their participation, and guidelines were given on how to write up their reflection in reference to different aspects of holistic development.</p> <p>35 participants submitted their portfolios in order to apply for the awards of different levels.</p>	<p>35</p>									
<p>February 2012- June 2012</p> <p>September 2012</p>	<p>(6) Training courses for professional staff in student development</p> <p>MBTI workshops</p> <p>After the training courses provided for our professional counselling staff in August 2010 and January 2011, a series of MBTI workshops were conducted for the students. In the 2011-12 academic year, 8 MBTI workshops were conducted and 184 students participated. In particular, two MBTI workshops were conducted in June 2012 and 31 students took part in it.</p> <table border="1" data-bbox="411 1323 1182 1570"> <thead> <tr> <th>Date</th> <th>Event Title</th> <th>Total Attendance</th> </tr> </thead> <tbody> <tr> <td>7/6/2012 (Tue) (WK)</td> <td>MBTI workshops</td> <td>16</td> </tr> <tr> <td>8/6/2012 (Wed) (HHB)</td> <td>MBTI workshops</td> <td>15</td> </tr> </tbody> </table> <p>For the 2012 cohort, MBTI workshops will also be conducted from late September.</p>	Date	Event Title	Total Attendance	7/6/2012 (Tue) (WK)	MBTI workshops	16	8/6/2012 (Wed) (HHB)	MBTI workshops	15	<p>31</p>
Date	Event Title	Total Attendance									
7/6/2012 (Tue) (WK)	MBTI workshops	16									
8/6/2012 (Wed) (HHB)	MBTI workshops	15									

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<p>March 2012 – April 2012</p>	<p>(7) Quantitative Survey Studies</p> <p>The questionnaire adopted for this survey was the Self-assessment of All-round Development (SAARD) questionnaire which was developed by the Student Affairs Office of The Hong Kong Polytechnic University (PolyU SAO).</p> <p>The fourth phase of the survey was completed during March and April 2012. Major target respondents consisted of two groups: exit survey for HKCC students of the 2010 cohort (Year 2) who had previously participated in our first phase of the survey as entrance students; and interim survey of the 2011 cohort (Year 1). Respondents were mainly recruited via email invitations and promotion counters. The survey period for the online version of SAARD was between 7 and 28 March for the 2010 cohort; and between 29 March and 13 April for the 2011 cohort. Promotion counters were set up on both campuses during the period of 26 March to 13 April.</p> <p>In summary, 1,380 questionnaires were collected from students in both cohorts during the survey period, among which 983 were completed during the campus promotion, and 397 were completed online. The total number of valid cases was 1,334. The total number of cases for the 2010 and 2011 cohorts was 701 and 623 respectively.</p> <p>252 students from the 2010 cohort completed both the first and fourth phase of the survey which will be examined as longitudinal study.</p> <p>The fifth phase of the survey started in September 2012.</p>	<p>1380</p> <p>252</p>
<p>* Evidence showing the attainment of milestones scheduled for completion during the reporting period should be attached (e.g. photos, learning materials, webpage screens, promotion leaflets / posters, relevant reports, etc.).</p>		

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2. The percentage, in terms of key tasks, of the project completed at the end of the reporting period

Milestones scheduled for completion during the reporting period **	% attained	Remarks
➤ Continue to provide a broad array of co-curricular learning experiences	100%	
➤ Collect students' personal portfolios and encourage students to submit self-initiated projects	100%	
➤ Organise an award scheme to recognise students' achievements in co-curricular activities	100%	
➤ Monitor the progress and review by the Project Management Committee	100%	
➤ Conduct surveys and collect data to study how the learning effectiveness could be enhanced by pilot run	100%	
➤ Deliver the survey study on the effectiveness of the reciprocal element from student development coaches	100%	
➤ Deliver the interim and yearly reports	100%	
Overall Project	70%	4th stage
** Please seek prior approval from the QEGS Secretariat if the project milestones cannot be completed at the end of the reporting period.		

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3. Project variation (a separate written application should be submitted to the QEGS Secretariat for prior written approval.)

Descriptions of variations (e.g. change of the project scope or duration, deferral of completion date, relocation of an amount exceeding 10% between items of expenditure in the budget)	Date of approval sought from QEGS Secretariat
-- Not Applicable --	

4. Financial position as at the end date of the reporting period

Expenditure items	Approved budget (a)	Committed or actual expenditure (b)	Balance [(a)-(b)]
a. Manpower	\$579,600.00	\$413,752.86	\$165,847.14
b. Equipment / facilities	\$247,000.00	\$156,895.46	\$90,104.54
c. Services	\$236,150.00	\$189,160.00	\$46,990.00
d. General expenses	\$26,250.00	\$2,535.70	\$23,714.30
e. Others	\$5,000.00	---	\$5,000.00
Total	\$1,094,000.00	\$762,344.02	\$331,655.98
<i>Project Income (if any)</i>			\$23,285.00
<i>Total Balance</i>			\$354,940.98

End