

Quality Enhancement Grant Scheme

Progress Report

Project No. : 27/QEGS/A-08-09

Reporting Period: From July 2009 (month/year) to December 2009 (month/year)

Part A

Project Title: Online Advising Support and Interactive Study System (OASISS)

Name of Grantee: Caritas Francis Hsu College

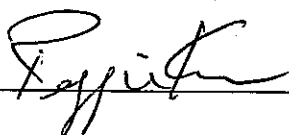
Project Period: From July 2009 (month/year) to December 2010 (month/year)

Part B

Please use separate A4-size sheets to report the progress with regard to the following aspects:

1. Types and brief descriptions of Project activities held/completed during the reporting period (*the information may be presented in the form of a table*).
2. The dates, time, venues, and number of participants / beneficiaries of Project activities held and resources (e.g. equipment, manpower) used for the implementation of Project activities.
3. Project milestone(s) and deliverables attained at the end of the reporting period and evidence showing the attainment of milestones and deliverables.
4. The percentage, in terms of key tasks, of the Project completed at the end of each reporting period.
5. Project variation*, if any, during the reporting period, together with details and justifications.

Signature: _____



Organization Chop: _____



Name of Grantee _____

Name of Authorized Person: Reggie Kwan (Professor)

Organization: Caritas Francis Hsu College

Position of Authorized

Person: College President

Date: 15 January 2010

* A separate written application should be submitted to the Grant for prior written approval.

**Quality Enhancement Grant Scheme (QEGS)
Progress Report
(July 2009 to December 2009)**

Project Title: Online Advising Support and Interactive Study System (OASISS)

Name of Grantee: Caritas Francis Hsu College

Project No: 27/QEGS/A-08-09

Project Period: July 2009 to December 2010

OASISS at a Glance

The project which was approved in principle for grant purposes will take 18 months to implement and complete. As per the terms of the grant, OASISS is a system which will allow interactivity between students, teachers, employers and other stakeholders. It is an effective interface providing online support and interactive study.

Brief Descriptions of Project Activities Held / Completed

In the final two quarters of 2009, the College acquired the necessary hardware and software to establish an Online Advising Support and Interactive Study System (OASISS) (as per attached information of hardware and software purchased during the reporting period in *Appendix 1*). After thoroughly testing the system for six months, it is now operational. It contains web servers, audio-visual equipment, communication software and a physical OASISS laboratory located on the main Tseung Kwan O (TKO) campus with booths being built to enable remote access to OASISS from satellite campuses at Yaumati and Central District.

Towards ensuring that the system is updated and maintained at an optimal level, two full-time system and data programmers have been recruited to undertake the construction, testing and monitoring of OASISS (as per attached job duties and sample advertisement respectively in *Appendix 2* and *Appendix 3*). Since the last quarter of 2009, emphasis has been placed on developing the following services within OASISS:

1. general information and advice to students – the College promotional and student recruitment pages have been completed and advice on other items are currently under construction (as per Item 2 in Table 1);
2. online advice on selection and planning – the system is under construction with respect to these elements (as per Item 3 in Table 1);
3. career counseling web pages – the job posting section has been completed and other areas are going through different stages of development and experimentation (as per attached screen dump in *Appendix 4*); and
4. integration of student and programme databases – this aspect is also under development (as per Item 5 in Table 1 and attached screen dump in *Appendix 5*).

Table 1 below outlines the timeframe for the development of the system:

Item	Name	Duration (months)	2009		2010			
			Qtr3	Qtr4	Qtr1	Qtr2	Qtr3	Qtr4
1	Acquisition of hardware and software	6	■	■				
2	General information and advice	6		■	■			
3	Online advising on course selection & planning	6		■	■			
4	Career counseling web-pages	3			■			
5	Integration of student and programme databases	6		■	■			
6	Recruitment and posting for employers	6			■	■		
7	Web-based counseling assistance	3			■			
8	Staff training and development	3				■		
9	Testing and assessing	9					■	■

Index: ■ Completed ■ To be completed

Table 1 Timeframe for the Provision of Different Services

Project Milestones and Deliverables

Progress on the development of the above services is satisfactory and the system is working efficiently.

Table 2 below summarizes the different stages of development regarding the provision of the services mentioned earlier:

Item	Name	Status	Remarks
1	Acquisition of hardware and software a. web servers b. audio-visual equipment for staff involved c. communication software d. setting up of a physical OASISS lab	a. completed b. completed c. completed d. the room is set up and furniture is being ordered	a. both servers are up and running b. being tested c. up and running d. the lab is on the main campus and booths are being built for satellite campuses.
2	General information and advice	Under development	The recruitment pages are done and other items are in good progress.
3	Online advising on course selection & planning	ditto	

Item	Name	Status	Remarks
4	Career counseling web-pages	ditto	The job posting part is done.
5	Integration of student and programme databases	ditto	
6	Hiring of two programmers	completed	Both the system and database programmers are in place.

Table 2 Stages of Development

In the remaining quarters of 2010, the system will be expanded to encompass the following areas of services:

- recruitment and posting for employers;
- web-based counseling assistance;
- staff training and development; and
- testing and evaluation (as per timeframe in Table 1).

In percentage terms, 40% of the key tasks involved in the Project were completed at the end of the reporting period. *Appendix 6* shows the system map of the OASISS, whereas *Appendix 7* indicates the financial status of the Project.

Conclusion

In summary, on the basis of the current rate of progress in the development of OASISS, the system should be completed and fully operational by the end of 2010. Tables 1 and 2 illustrate the status of development of the system. It can be concluded that the system is operating smoothly at present and progress is on target towards addressing the original need parameters which were specified in the grant. The team of staff involved in the project will continue tirelessly to ensure that all the benchmarks and completion timeframe are achieved and that the system reaches and is maintained with a standard of excellence.