

# Quality Enhancement Grant Scheme

<b>2<sup>nd</sup> Progress Report</b>	<b>Project No. :</b>
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Project Period : From November 2009 (*month/year*) to April 2010 (*month/year*)

## Part A

Project Title : English Brings Opportunities - IELTS Preparatory Programme

Name of Grantee : Vocational Training Council

## **Part B Project activities held and milestones attained**

### **1. Class Formation – November 2009**

- 1.1. Twelve classes were formed and run in 9 IVE/SBI campuses. A total of 306 students were enrolled in the programme.
- 1.2. Eleven Part-time lecturers were appointed to deliver the programme.
- 1.3. One course coordinator was appointed to take charge of the administration and liaison work among operating campuses.

### **2. Course Operation – November 2009 to April 2010**

- 2.1. All classes commenced in November 2009 and ended in April 2010.
- 2.2. A diagnostic test comprising the four language skills, viz, Listening, Reading, Speaking and Writing, was administered to assess students' ability in English with reference to the testing format of IELTS.
- 2.3. Fifty workshop hours of the regular class size were conducted according to the scheduled timetable.
- 2.4. In addition, five tutorial sessions (two hours each), which included mock interviews and writing clinics, were scheduled and delivered in small groups (approximately ten students). They focused on providing students with more individualised support on their writing and speaking skills.
- 2.5. Students need to complete a 10-hour independent language learning package

reinforcing their learning in the workshops and tutorials.

- 2.6. On completion of every four lessons, a test practice was conducted to check students' progress.
- 2.7. At the end of the course, a mock test, which was similar in test format and components to the IELTS, was administered. The aims of the mock test were to assess students' performance on completion of the course as well as to prepare them for taking the IELTS test.
- 2.8. Most of the students expressed their interest in taking the IELTS test on completion of the course, which has equipped them with the much needed test-taking strategies in addition to enhancing their language skills.

### **3. Percentage Completed**

- 3.1. By the end of this reporting period, 90% of the project including milestones of managing the course operation and maintaining quality assurance of the course delivery were completed.
- 3.2. The project evaluation including analysis of the Student Feedback Questionnaire and the Mock Test result is in progress.
- 3.3. The final evaluation report and final financial report will be submitted by October 2010.